

## **Unitarian Universalist Congregation of Wilmington North Carolina Annual Congregational Meeting Minutes, June 7, 2020**

Congregational Members: 71, including BOT

Minister: Rev. Cheryl M. Walker, Ex-Officio

Meeting called to order at 11:45 by Don Smith, President

Meeting host: Rev. Cheryl.

Co-hosts: Don Smith, Beth O'Connell, Vice-President, Cornelia Maxted,  
Secretary

### **Agenda**

1. Don read the Mission of UUCWNC. (5:56 minutes)
2. Don noted accomplishments of the past year and thanked the many involved. (7:06 minutes)
3. Mike Hosick remembered members that passed away this year. (17:45 minutes)
  - Anice Kaplan
  - Bill Barlett
  - Kay Montalbano
  - Tom Stibbe
  - Terri Mawson
  - \* Charlie West (past member)
4. Jim Ludwig acknowledged retiring Board members: Don Smith, Karen Gottovi and Mike Hosick. He also thanked Pamela Waite, Rick Nida and Toni Aberson for their service. (19:25 minutes)
5. A quorum was determined with 71 of 189 members signed in. (22:40 minutes)
6. Doris Chew was unanimously elected Parliamentarian (22:50 minutes)
7. Kathryn Waple, Chair of the Nominating Committee presented the nominees: (28 minutes)

#### **Board of Trustees:**

- Tony Barney (1 year term)
- Kami O'Keeffe (2 year term)
- Raine Morgan (3 year term)
- Jerry Hurwitz (3 year term)
- Becki Shreiber (3 year term)

Elected with 70 yea votes, 1 abstention

#### **Treasurer:**

- John Grigsby (2 year term)

Elected unanimously. Note: poll incorrectly called this as a one year term, however, Parliamentarian confirmed that bylaws state it is for two, per last year's amendment.

#### **Nominating Committee**

- Carl Middleton (2 year term)
- Tina Schenk (2 year term)

Elected with 70 yea votes, 1 abstention

8. John Grigsby presented the Treasurer's Report (attached). (42:05 minutes)  
Budget was accepted with 65 yeas, 1 abstention
9. Reverend Cheryl presented comments on current state of the congregation and expectations for the remainder of the calendar year. (1:06:10 minutes)

Meeting was adjourned at 12:55.

**See Zoom recording of meeting for full information. Time markers have been noted.**

Respectfully submitted,  
Cornelia Maxted  
Secretary, UUCWNC Board of Trustees

Unitarian Universalist Congregation of Wilmington  
Treasurer's Report for 11 Months ending 31 May, 2020

Total Revenues to date:       \$226,783.23  
Total Expenses to date:       \$225,816.44  
Net Income:                       \$966.79

Revenue has been positive since the beginning of the new fiscal year. Pledge income is below budget by \$10,442.23; we have collected 81.5% of our pledges. The positive income we have enjoyed through March fell off due to the loss of Share the Plate (STP) and rental income for the last three months. Expenses are below budget and are well managed by our staff. Our pledge income is picking up and should be closer to budget by the end of the fiscal year ending on June 30.

Cash in the bank, including reserve funds, totals \$84,868.13 with an additional \$19,947.53 in our brokerage account.

Our mortgage balance is \$127,884.23 with principal and interest paid monthly.

Attached is our budget comparison and a balance sheet as of 31 May, 2020.

Submitted,  
John Grigsby, Treasurer

*2020-21 Unitarian Universalist Congregation of Wilmington Budget  
July - December 2020*

<b>UUCWNC BUDGET</b>		<b>1st Half</b>
	<b>2019-20</b>	<b>2020-21</b>
<b>EXPENSES</b>		
<b>Staffing</b>		
<i>Minister</i>		
Salary & Housing	69,000	34,500
FICA/Medicare Payment (.0765% Salary and Housing)	5,279	2,639
Pension Plan – (10% Salary + Housing)	6,900	3,450
Insurance (Health, Dental, Life, LTD)	17,000	8,500
Professional Expense Allowance	1,500	750
<i>Lifespan Religious Education Director</i>		
Salary – DRE	27,500	13,750
Pension Plan – DRE only	2,750	1,375
<i>Office Administrator</i>		
Salary	20,000	10,000
Pension Plan	2,000	1,000
Choir Director	8,750	0
Professional Expenses DRE and staff	1,000	0
Childcare Coordinator	700	0
Childcare-Worship	2,300	0
Childcare-Other	300	0
Pianists	6,000	1,875
Employer FICA and Medicare Payments – calculation	4,303	1,817
Professional Dues (UUMA, LREDA, UUMN, AUUA)	1,150	1,150
<b>Total Staffing</b>	<b>\$176,432</b>	<b>80,806</b>
<b>Facilities</b>		
Cleaning Supplies	700	350
Cleaning Service	7,300	3,650
Insurance-Casualty and Workers Comp	7,600	5,300
Repairs & Maintenance	10,600	1,000
Mortgage Payments	15,000	7,500
Utilities – Telephone/Internet Service	2,000	1,000
Utilities - Electric Service	6,200	1,550
Utilities - Water/Sewer	3,000	1,200
<b>Facilities Total</b>	<b>\$52,400</b>	<b>21,550</b>
<b>Office/Administrative</b>		
Bank & Credit Card Fees	615	308
Copier Lease & Service Contract/Toner, property tax	4,740	2,370
Office Supplies	1,200	600
Website Host	500	250
Postage	250	125
RE Office Supplies	450	0
Software Subscriptions	1,250	625
Computer Equipment/Upgrades	650	0
Tax Filing Expense (Using internet e-file)	60	60

*2020-21 Unitarian Universalist Congregation of Wilmington Budget  
July - December 2020*

Worship Supplies (includes music and guest preachers)	2,000	0
<b>Office/Administrative Total</b>	<b>\$11,715</b>	<b>4,338</b>
<b>Programs/Teams</b>		
Board of Trustees	150	0
Caring	270	0
Congregational Life	150	0
Denominational Affairs	500	0
Fundraising	500	0
Hospitality	400	0
Membership	1,000	0
Quilters	350	0
Religious Education	1,000	0
Publicity	300	0
Social Action	1,000	0
Stewardship	2,000	500
<b>Programs/Teams Total</b>	<b>\$7,620</b>	<b>500</b>
<b>Dues</b>		
UONCI Dues	250	125
UUA	6,200	3,100
UU Justice Ministry	700	350
<b>Total Dues</b>	<b>\$7,150</b>	<b>3,575</b>
<b>Addition to Reserves</b>	<b>\$0</b>	
<b>Expense Totals</b>	<b>\$255,317</b>	<b>110,769</b>
<b>Income Projections</b>		
Facility Rentals	10,000	0
Fund Raising	12,500	0
Plate Collection	12,500	2,000
Pledge Contributions	216,317	105,000
Future Pledges	4,000	0
From Reserves	0	3,769
<b>Income Totals</b>	<b>\$255,317</b>	<b>110,769</b>
<b>Net</b>	<b>\$0</b>	<b>\$0</b>