

**UUCWNC**  
**Minutes of the Board of Trustees**  
**November 21, 2019**

Present: Toni Aberson, Karen Gottovi, Mike Hosick, Cornelia Maxted, Beth O'Connell, Don Smith, Pamela Waite, Ex-Officio Reverend Cheryl M. Walker

Absent: Jim Ludwig

Resigned: Rick Nida

President Don Smith called the meeting to order at 4 p.m. He lit the chalice while Karen Gottovi read the Board Mission Statement and the Board Covenant.

It was announced that Rick Nida has moved out of the area, and a copy of his letter of resignation from the UUCW BOT was distributed.

Copies of the Minister's Report, the RE Report, the Treasurer's Report, and the Minutes for October 17, 2019 had been distributed. The Minutes were approved.

Karen Gottovi was the Worship Associate for November, and Cornelia Maxted wrote the Beacon article for November. Mike Hosick is scheduled as Worship Associate for December. Don Smith volunteered to change with Pamela Waite and write the Beacon article for December. Pamela will write the Beacon article for January.

Members of the BOT will coordinate collecting donations during services on December 8th and December 15th for holiday staff gifts.

Following the schedule for monitoring the UUCW Church Governance Policy Manual, 2.10 on BOT Communication with Congregation and 2.11 about BOT internal communication were reviewed. During the discussion which followed, it was agreed that additional informal and formal dialogues between Board members and others in the Congregation are needed for the Board to pursue its mission.

Also, 3.4 on the Minister's Executive Limitations and 3.5 concerning Manuals and Handbooks were considered. After discussion, 3.5 was amended to clarify that the Minister will manage and maintain the following: the Building Operations Manual, a Personnel Handbook, a Congregation Policy and Procedures Manual, and a Congregation Safety Procedures Manual.

In response to input from the UUCW Nominating Committee, questions concerning the optimum number of people for the BOT and the optimum number of years for BOT terms were discussed. These matters will be reconsidered after further dialogue with other members of the Congregation.

Don Smith extinguished the chalice and adjourned the meeting at 6 p.m.

Respectfully submitted,

Toni Aberson

Secretary UUCWNC Board of Trustees