

Unitarian Universalist Congregation of Wilmington Annual Congregational Meeting Minutes, June 2019

Date: June 2, 2019, 11:45 AM

Meeting Called By: Bill Singleton, President.

Secretary: Tammy Ellison.

BOT Members Attending: Bill Singleton, President; Don Smith, Vice President; Tammy Ellison, Secretary; Pamela Waite; Mike Hosick; Karen Gottovi; Beth O'Connell.

Staff: Rev. Cheryl M. Walker (Ex-Officio).

BOT Members Absent: Rick Nida, Melton McLaurin.

Congregational Members: 58 UUCWNC Members.

Agenda

- 1) Bill and Don conducted the Chalice lighting. Bill read the Mission of UUCWNC.
- 2) Bill called the meeting to order at 11:45 AM.
 - a) Bill noted accomplishments of the past year:
 - i) Hurricane Florence:
 - (1) The church and its new banner survived the Cat. 1 storm in September 2018 with almost no damage.
 - (2) There was a large volunteer effort to clean up the grounds after the hurricane.
 - ii) The Board completed a Policy Manual that includes the Board's policies, its Mission and its Vision for the congregation.
 - iii) The Springtime Calling Auction is underway, bidding concluded minutes before the congregational meeting began.
 - iv) The RE team held classes and ran the nursery with an average of 12 children each week
 - v) Rev. Cheryl is completing her last year as the President of the Unitarian Universalist Ministers Association.
 - vi) The President of the UUA, the Reverend Susan Frederick-Gray visited our church and gave a guest sermon on March 17th.
 - vii) We have 18 new members this year, membership now totals 218.
 - viii) The Generous Life Team held a series of Cottage Meetings, along with breakfast on Pledging Sunday, and has spun off two additional teams for Member Engagement and Denominational Support.
- 3) Karen remembered the members that passed away in the last year:

- Johanne Trotter
- Geri Anderson
- Solomon “Jack” Guberman
- Julie Woodcock

- 4) Don acknowledged the retiring Board members and thanked them for their service: Bill, Tammy, and Melton.
- 5) A quorum was determined with 58 of 218 members signed in.
- 6) Dave Morison was unanimously elected Parliamentarian of the meeting.
- 7) Election of Candidates:
 - a) Heidi Kaufman, chair of the Nominating Committee, announced the slate of Board candidates: Jim Ludwig, Cornelia Maxted, Toni Aberson, Mike Hosick.
 - b) Following a motion to approve the Board candidates the members voted unanimously to approve them.
 - c) Heidi also announced the slate of Nominating Committee candidates: Sally Freeman, and Steve Lane.
 - d) Following a motion to approve the Nominating Committee candidates the members voted unanimously to approve them.
- 8) Election of Treasurer:
 - a) John Grigsby was nominated to be the new Treasurer.
 - b) Following a motion to approve John as Treasurer the members voted unanimously to approve him.
- 9) Bylaw Amendments:

Tammy reviewed the proposed four bylaw amendments and brought each to a vote:

- a) To change responsibility of maintaining documents in the Policy Manual to the responsibility of the Board Secretary.

Article VI, Section A

3. The Board shall cause to be prepared and maintained a Policy Manual, which shall include:

- All policies approved by the Board;
- Job descriptions for Board officers;
- Minutes of current year Board meetings;
- Current Bylaws; and
- Additional items as deemed necessary by the Board.
- Responsibility for maintaining the Policy Manual shall be assigned to a current Board member. A public copy of this manual shall be available at the Congregation for reference by Members of the Congregation.

To this new version

3. The Board shall cause the following items to be prepared and maintained:

- All policies approved by the Board;
- Job descriptions for Board officers;
- Minutes of current year Board meetings;
- Current Bylaws; and
- Additional items as deemed necessary by the Board.

Responsibility for maintaining these documents shall be assigned to the current Board Secretary. A public copy of these documents shall be available at the Congregation for reference by Members of the Congregation.

The members voted to approve the change in Article VI, Section A.

b) To add to Article V, Section B regarding the Election and Terms of the Board of Trustees the following:

The Board may remove a Trustee by a two-thirds vote of the Trustees.

The members voted to approve the change in Article V, Section B.

c) After discussion and a successful vote to alter the initial language, the following wording was proposed to add to Article VII, Section B regarding the Nominating Committee:

The Nominating Committee shall present a Nominating Policies and Procedures document each year before the nomination process begins. This document shall be presented to the Board of Trustees and made available to the congregation.

The members voted to approve the change in Article VII, Section B.

d) To change the term of the Treasurer from one year to two years in Article VII Section A:

The Treasurer must be a member of the Congregation in good standing. The Treasurer is elected by the Congregation for a term of one year and may be re-elected for subsequent term(s).

To read:

The Treasurer must be a member of the Congregation in good standing. The Treasurer is elected by the Congregation for a term of two years and may be re-elected for subsequent term(s).

This change will take effect in the 2020-2021 church year and will not apply to the current Treasurer: John Grigsby.

The members voted to approve the change in Article VII Section A.

10) Treasurer's Report

- a) John recognized and thanked the Finance Committee: Marvin Fineman, Fred Campau and Karen Gottovi for their service during his term as Treasurer.
- b) John reported that revenues to date exceed the expenses to date.

11) Budget for 2019-2020

- a) John reviewed the proposed budget.
- b) Following a motion to approve the budget as presented the members voted unanimously to approve it.

12) The meeting was adjourned at 1:11 PM.