

**Unitarian Universalist Congregation of Wilmington
Board of Trustees (BOT)
Meeting Minutes, May 2019**

Date: May 16, 2019, 6:00 PM

Location: Unitarian Universalist Congregation of Wilmington, 4313 Lake Ave., Wilmington, NC 28403.

Secretary: Tammy Ellison.

Meeting Called By: Bill Singleton, President.

Members Attending: Bill Singleton, President; Don Smith, Vice President; Tammy Ellison, Secretary; Pamela Waite; Mike Hosick; Melton McLaurin; Karen Gottovi; Beth O'Connell.

Staff: Rev. Cheryl M. Walker (Ex-Officio).

Absent: Rick Nida

Guests:

Agenda

- 1) Chalice Lighting and Reading of the Mission Statement and Board Covenant
Mission of the UUCW Board of Trustees: Ensure that the activities and resources of the congregation are effectively and efficiently directed toward achieving the mission of the Unitarian Universalist Congregation of Wilmington.
- 2) Reports
 - a) The minutes from the previous meeting were voted on and approved.
 - b) Consensus reports: the Minister's report from May was accepted by consensus. The Treasurer's report for 10 Months ending 30 April, 2019 was accepted by consensus. There was no DRE report this month.
- 3) The Annual Congregational Meeting will be held on Sunday June 2. Bill prepared the agenda, which we reviewed. The meeting will begin after the 10:15 service; allowing for some coffee and conversation in between, we plan to start the meeting at 11:45. Karen and Pamela volunteered to check members in before the meeting and hand out voting cards. The silent auction will be concluding that morning as well; auction posters will be taken down just prior to the start of the annual meeting.
- 4) Bill proposed a change to the Bylaws regarding the length of term for the Treasurer to become effective in year 2020-2021 (after John Grigsby completes his current term next June). In Article VII Treasurer, change from one year to two years. The proposed change was voted on and approved, it reads:
The Treasurer must be a member of the Congregation in good standing. The Treasurer is elected by the Congregation for a term of two years and may be re-elected for subsequent term(s).
- 5) Tammy and Beth proposed a change to the Bylaws regarding the Nominating Committee to ensure they document their policies and procedures. In Article V11 Core Committee,

Nominating Committee adding a new paragraph. The change was voted on and approved, it reads:

The Nominating Committee shall produce a Nominating Policies and Procedures document each year before the nomination process begins. This document must be approved by the Board of Trustees and made available to the congregation.

- 6) Each of the Bylaw changes approved by the BOT throughout the past year will be voted on by the congregation at the upcoming congregational meeting in June.
- 7) The proposed budget was reviewed and approved, it will now be voted on by the congregation at the upcoming congregational meeting in June.
- 8) Bill will make some minor updates to the Policy manual; he will send the revised document via email for BOT review and electronic vote to approve.
- 9) Beth reported that the Auction committee is in full swing. 47 auction entries have been submitted, posters are being made and will be up this Sunday for bidding to begin. Bidding will take place for 3 consecutive Sundays, concluding on June 2 just before the Annual Congregational Meeting begins.

10) BOT Calendaring:

- a) Bill will write the Beacon article for June.
- b) The Annual congregational meeting will be on 6/2 where the final budget will be approved and new board members elected. Please plan to attend.

11) The meeting was adjourned at 8:05 PM.

NEXT BOT MEETING:

Sunday June 2, Congregational Annual Meeting at 11:45.

Thursday June 13, Executive Committee at 7:00.

Thursday June 20, BOT at 6:00.

*** ACTION ITEMS AND DEFERRED TOPICS**

From May Meeting:

- Tammy will submit the April minutes for publication on the web site, UUNews, and will post in Dobkin Hall.
- Bill will make minor changes to the Policy manual and distribute electronically, BOT will vote electronically whether to approve.

MINISTER'S REPORT FOR BOARD MEETING 05-16-2019

- Created the Proposed Budget for the 2019-20 church year. The final proposal has been approved by the Finance Committee. Pledges were up this year by 2.8%. This allowed for a cost of living increase of 3% for the staff, financing of employee pension benefits for the church administrator, and increase to giving to the UUA. We had a significant increase in our insurance rates, as did all congregations in NC after Florence.
- Worked with the Generous Life Team on a successful canvass. Many thanks to Sylvia Quinn for her work in calling and following up with people. The number of pledges were down from last year however the total dollar amount was up.
- Attended the UU Minister's of Canada retreat. There was a good program on the future of the church in the 21st century. I presented a talk on the future of the UUMA.
- Completed the first year of small group ministry. We will try to expand the number of dates for next year. The participants all expressed their satisfaction with getting to know people better by exploring a variety of topics in the small group setting.
- Received the latest copy of the Unitarian Universalist Pocket Guide which includes my essay on Ministry. Copies are available at the UUA bookstore website.
- Many thanks to the Board and the Worship Team for the beautiful roses to celebrate the 10th anniversary of my call to this congregation.

Respectfully submitted,

Rev. Cheryl

Unitarian Universalist Congregation of Wilmington

Treasurer's Report for 10 Months ending 30 April, 2019

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|-------------------------|--------------|
| Total Revenues to date: | \$209,618.79 |
| Total Expenses to date: | \$206,004.56 |
| Positive Net Income: | \$3,614.23 |

Our revenue has been very positive since the beginning of the new fiscal year. Although our Pledge income is behind budget by \$8,949.50 other income such as gifts and rental income are ahead of budget thus giving a net positive income of \$3,614.23. Our pledge contributions should pick up as a seasonal influx of catchup in pledges takes place in May and June.

Cash in the bank, including reserve funds, totals \$69,344.34 with an additional \$12,786.74 in our brokerage account.

Our mortgage balance is \$136,568.83 with principal and interest paid monthly.

Attached is our Balance Sheet as of 30 April, 2019.

Submitted,

John Grigsby, Treasurer

Note: A Budget comparison is attached.