

**Unitarian Universalist Congregation of Wilmington
Board of Trustees (BOT)
Meeting Minutes, March 2019**

Date: March 21, 2019, 6:00 PM

Location: Unitarian Universalist Congregation of Wilmington, 4313 Lake Ave., Wilmington, NC 28403.

Secretary: Tammy Ellison.

Meeting Called By: Bill Singleton, President.

Members Attending: Bill Singleton, President; Don Smith, Vice President; Tammy Ellison, Secretary; Pamela Waite; Mike Hosick; Melton McLaurin; Rick Nida.

Staff:

Absent: Karen Gottovi; Beth O'Connell; Rev. Cheryl M. Walker (Ex-Officio).

Guests: Sylvia Quinn; Sara Jarvis.

Agenda

- 1) Chalice Lighting and Reading of the Mission Statement and Board Covenant
Mission of the UUCW Board of Trustees: Ensure that the activities and resources of the congregation are effectively and efficiently directed toward achieving the mission of the Unitarian Universalist Congregation of Wilmington.
- 2) Sylvia Quinn and Sara Jarvis from the Generous Life Team (GLT) presented a summary of the recently held Cottage Meetings. The 12 cottage meetings were well attended, 113 individuals attended the meetings which focused on generosity: what generosity meant to participants, how they had engaged in it within the congregation and how they could be even more engaged if identified barriers to engagement were addressed.
- 3) The GLT is once again taking the lead in organizing the upcoming pledge breakfast services on April 7th.
- 4) Reports
 - a) The minutes from the previous meeting were voted on and approved.
 - b) Consensus reports: the Minister's and DRE reports from March were accepted by consensus. The Treasurer's report for eight Months ending 28 February was accepted by consensus.
- 5) The BOT is responsible for leading both services on April 14th. The theme for April is "Mysteries". Bill brought a blank order of service which we completed with responsibilities and hymns. Bill will lead the service, Melton will act as worship associate, Bill and Pamela will give homilies. Bill will prepare a script and distribute ahead of the service, we will meet on April 4th for a run-through.
- 6) The Policy Manual has been revised to insert section numbers. Small changes were made to the Application to the Board of Trustees.

7) BOT Calendaring:

- a) Melton is the April worship associate.
- b) Karen will write the Beacon article for April.
- c) The pledge services and breakfast will take place on 4/7.
- d) The BOT will conduct the service on 4/14.
- e) Conversations with the Congregation meetings will occur on 5/12 where the BOT will review and answer any questions regarding the proposed budget.
- f) The Annual congregational meeting will be on 6/2 where the budget will be approved and new board members elected.

8) The meeting was adjourned at 7:50 PM.

NEXT BOT MEETING:

Thursday April 4, BOT walk through of service on 4/14.

Thursday April 11, Executive Committee at 7:00.

Thursday April 18, BOT at 6:00.

*** ACTION ITEMS AND DEFERRED TOPICS**

From March Meeting:

- Tammy will submit the February minutes for publication on the web site, UUNews, and will post in Dobkin Hall.
- Bill will prepare the script and Order of Service for the 4/14 services.

MINISTER'S REPORT FOR BOARD MEETING 03-21-2019

- Leslie O'Connor and I conducted the first of four book discussions on *White Fragility* by Robin DeAngelo. Twenty-six people attended the first session. There were lively discussions in small groups. We planned the second session which will be led by Leslie and began planning the third which I will lead.
- Conducted the Welcome Workshop for three sessions. There were 13 people in attendance for all or part of the workshop.
- Led the New Member Recognition service. We did not have one last year which resulted in a larger than usual group of new members. The Generous Life Team made a special reception for the new members during coffee hour.
- Met with the Generous Life Team to review the results of the Cottage Meetings. A summary report will be presented to the Board for their review. We also produced a mailing to introduce this year's canvass, the theme is "All Are Welcome at Our Table." We began the initial planning of the Canvass Breakfast on April 7th
- The driveway was temporarily repaired to fill in the deeper pot holes. It will need further work.
- The part of the nursery in most repair was painted.
- Hosted the UUA President, Rev. Susan Frederick-Gray who preached a great sermon to two full services. So many people are to be thanked for the splendid work that was done to coordinate the service, the choir and the potluck. We showed the best of our congregation and it was well appreciated by Rev. Susan.
- Continued working with the Social Action Advisory Group in their planning for future events and congregational participation in Social Action.
- Conducted a memorial service for Geri Anderson, who was a friend of the congregation.
- Conducted a child dedication for Donovan O'Keeffe-Guthrie, a third generation Unitarian Universalist.
- I will be attending the UUMA Board meeting in Phoenix during the week of March 18th.

Respectfully submitted,

Rev. Cheryl

UUCW Religious Education
Report to the Board March 2019
Leslie O'Connor

Accomplishments

A new childcare provider joined our team in February, and I used this as an opportunity to train and re-educate *all* babysitters. There was not a particular incident that prompted the training; it was just a good time to remind our employees of some rules. My expectations are that babysitters will initiate activities with children and be down on the floor or sitting at a table with the children, actively engaged with them at all times. I initiated a cell phone ban during service hours after observing screen time during inappropriate moments. Pick up time after service can be quite hectic, and I reminded them that children may only be released to their parent or guardian, not to older siblings. I've also taken time to re-educate parents to this policy, as the casual pick-ups can be convenient for parents, but we must put structure around it for everyone's safety. The babysitters now have name tags to wear while working.

I pulled together the materials needed to create a Curriculum Focus Group in coming weeks. The idea here is to gather 4-6 adults who will assist me by going through a defined process to select curriculum for individual/cohort students for the next few years. The process is integral to short- and long-term planning, identifying teacher training requirements that may impact budget and other resource needs. I will report progress in future board reports.

Adult Education

The monthly Grow Your Soul gatherings continue with Rev. Cheryl facilitating one and Leslie the other.

I conducted on-line research and worked with Rev. Cheryl to plan our Reading Group for White Fragility: Why It's So Hard for White People to Talk About Racism. We're converting a three session discussion program into a four session one, anticipating the extra time to be put to good discussion.

Attendance

Grade	FEB 3	FEB 10	FEB 17	FEB 24
Nursery	3	4	4	2
Pre/Kinder	4	1	5	4
1-4th	3	4	2	6
5-7th	2	0	2	2
8-12th	1	1	2	2
TOTAL	13	10	15	16

Unitarian Universalist Congregation of Wilmington
Treasurer's Report for 8 Months ending 28 February, 2019

Total Revenues to date:	\$169,141.48
Total Expenses to date:	\$160,810.99
Positive Net Income:	\$8,070.99

Our revenue has been very positive since the beginning of the new fiscal year. Although our Pledge income is behind budget by \$5,970.50 other income such as gifts and rental income are ahead of budget thus giving a net positive income of \$8,070.99.

Cash in the bank, including reserve funds, totals \$74,381.16 with an additional \$12,756. in our brokerage account.

Our mortgage balance is \$137,870.26 with principal and interest paid monthly.

Attached is our Balance Sheet as of 28 February 2019.

Submitted,

John Grigsby, Treasurer

Note: A Budget comparison is attached also.