

**Unitarian Universalist Congregation of Wilmington  
Board of Trustees (BOT)  
Meeting Minutes, December 2018**

Date: December 13, 2018, 6:00 PM

Location: Unitarian Universalist Congregation of Wilmington, 4313 Lake Ave., Wilmington, NC 28403.

Secretary: Tammy Ellison.

Meeting Called By: Bill Singleton, President.

Members Attending: Bill Singleton, President; Don Smith, Vice President; Tammy Ellison, Secretary; Karen Gottovi; Pamela Waite; Rick Nida; Mike Hosick; Melton McLaurin; Beth O'Connell.

Staff:

Absent: Rev. Cheryl M. Walker (Ex-Officio).

Guests:

**Agenda**

- 1) Chalice Lighting and Reading of the Mission Statement and Board Covenant  
*Mission of the UUCW Board of Trustees:* Ensure that the activities and resources of the congregation are effectively and efficiently directed toward achieving the mission of the Unitarian Universalist Congregation of Wilmington.
- 2) Reports
  - a) The minutes from the previous meeting were voted on and approved.
  - b) Consensus reports: the Minister's and DRE reports from December were accepted by consensus. There was no report from the Treasurer this month.
- 3) BOT Calendaring:
  - a) This coming Sunday, December 16th, the BOT will be providing hospitality functions, including making coffee, setup for refreshments, and cleanup after second service.
  - b) Also on Sunday, December 16th, the BOT will hold Congregation Conversations after both services. A notification email went out to the congregation on Thursday; Bill will send another reminder later in the week encouraging participation. An announcement will also be in the Order of Service.
  - c) Since the BOT will be busy with hospitality and Congregation Conversation sessions on the 16th, Kim Singleton will pitch in and help collect holiday bonuses for the staff.
- 4) The quest for fundraising ideas and persons to implement fundraising initiatives continues. Don's article in the Beacon soliciting ideas did not get any response.
- 5) Bill proposed an addition to the By Laws which we voted on and approved. This wording will go before the congregation to be voted on at the next annual meeting in June 2019. The wording is: "The Board may remove a Trustee by a two-thirds vote of the Trustees."

- 6) Discussion on the Vision statement - We continued our discussion from previous meetings and revisited the existing Vision statement; Bill will send out the latest updates as we further refine our Vision in the coming months.
- 7) Discussion on Policy - We continued our discussion and refined/created policy. Bill will send out the latest updates to the Policy document.
- 8) The Nominating Committee convenes in January; the BOT needs to provide a liaison to the Nominating Committee. We'll assign a representative at our January meeting.
- 9) The meeting was adjourned at 8:00 PM.

**NEXT BOT MEETING:**

Thursday January 10, Executive Committee at 7:00.

Thursday January 17, BOT at 6:00.

**\* ACTION ITEMS AND DEFERRED TOPICS**

From November Meeting:

- Tammy will submit the November minutes for publication on the web site, UUNews, and will post in Dobkin Hall.
- Solicit fundraising ideas from the congregation through UUNews, The Beacon, Order of Service, announcements during services, and conversations.
- Bill will update the Vision/Policy documents with the most recent changes and redistribute to the BOT.

## ***MINISTER'S REPORT FOR BOARD MEETING 12-13-2018***

- The ceiling and the sanctuary were painted. Some of the cost was covered by the grant from the UUA Disaster Relief Fund. The remainder comes from our general operating budget.
- Continued the Grow Your Soul small group ministry which is a time for people to connect with each other and discuss topics on a deeper level.
- Began preparations for Christmas services. December is a busy month.
- Welcomed 3 people into membership. Since the beginning of the year we have welcomed 21 new members.
- Continue work with Generous Life Team. We ran a test run of our cottage meetings with the Board and appreciate their volunteering.
- Attended Love Resists workshop presented by Allison Malahey. This program sponsored by the UUA and UUSC gave people a solid foundation in social justice work. Many ideas were generated and a social justice advisory group is being formed.
- Met with new members of Share the Plate group to explain how the program works. Many thanks to Eden Avery and Sally Freeman for bringing this program into fruition. It has been very, very successful.
- Attended meeting of the Professional Advisory Group of the New Hanover Regional Medical Center. The PAG advises the Pastoral Care department on their Clinical Pastoral Education program.
- Working with TAG Online to move our email system. UUNews and UUBulletin continue to be a problem in conversion. We are looking into alternatives.
- Took time off for Thanksgiving holiday.

Respectfully submitted,

Rev. Cheryl

**UUCW Religious Education**  
**Report to the Board December 2018**  
*Leslie O'Connor*

Accomplishments

Initiated a Free Little Library and people are using it. More children's books are being borrowed than adults. Will continue to monitor activity to assess level of interest/desire to make one out in the community.

Evaluated the Pre-K/First Grade with the primary teacher. The children have been unfocused and it's really been a challenge to follow any kind of curriculum (Chalice Children). When I researched the attendance, I discovered that all of our children are among the youngest in this age range. There are no second-year Pre-K or first graders, and that could account for much of our problem. We agreed that moving forward, the teacher (Toni Aberson) would move over to the 5<sup>th</sup>-7<sup>th</sup> grade classes (an additional teacher there is needed). We will routinely staff four child care providers each Sunday to mind both the infants and Pre-school children.

Rev. Cheryl and I started up Small Group Ministry in the form of Grow Your Soul, an offering through the Lifespan RE program. Rev. Cheryl leads Tuesday nights and I lead Thursday nights, through May. There are 13 people from the congregation attending these sessions.

Attendance

Grade	Nov 18	Nov 25	Dec 2	Dec 9
Nursery	3	1	3	1
Pre/Kinder	3	1	5	3
1-4th	4	2	5	4
5-7th	2	1	2	1
8-12 <sup>th</sup>	2	0	3	1
<b>TOTAL</b>	<b>14</b>	<b>5</b>	<b>18</b>	<b>10</b>