

**Unitarian Universalist Congregation of Wilmington
Board of Trustees (BOT)
Meeting Minutes, July 2018**

Date: July 9, 2018, 6:00 PM

Location: Unitarian Universalist Congregation of Wilmington, 4313 Lake Ave., Wilmington, NC 28403.

Secretary: Tammy Ellison.

Meeting Called By: Bill Singleton, President pro tem.

Members Attending: Bill Singleton, President pro tem; Tammy Ellison, Secretary; Karen Gottovi; Don Smith; Pamela Waite; Beth O'Connell; Rick Nida; Mike Hosick.

Staff: Rev. Cheryl M. Walker (Ex-Officio)

Absent: Bob Holm.

Guests: Merritt Blalock.

Agenda

- 1) Chalice Lighting and Reading of the Mission Statement and Board Covenant
Mission of the UUCW Board of Trustees: Ensure that the activities and resources of the congregation are effectively and efficiently directed toward achieving the mission of the Unitarian Universalist Congregation of Wilmington.
- 2) Reports
 - a) The minutes from the previous meeting were voted on and approved with a small correction to the date of the Minister's report.
 - b) Consensus reports: the Minister's and Treasurer's reports from July were accepted by consensus. There was no report from the DRE.
- 3) We voted on board officers for the coming term. The following officers were elected:
 - a) Bill Singleton, President
 - b) Don Smith, Vice President
 - c) Tammy Ellison, Secretary (Pamela Waite volunteered to be Tammy's backup and take the meeting minutes when Tammy can't attend)
- 4) The following individuals volunteered to be moderators of the UUNews and UUBulletinboard mailbox: Beth O'Connell, Don Smith, and Rev. Cheryl.
- 5) Bob Holm notified Bill Singleton last week that he is resigning from his position on the BOT effective immediately. Bob had served one year of his three year term. We voted to have Mike Hosick take Bob's remaining two years, which will be affirmed by the congregation at the next annual meeting in June of 2019. We still need to fill John Grigsby's one year term. Bill has a short list of candidates, the BOT voted to allow Bill to approach these individuals and offer any one of them this one year term.
- 6) Karen volunteered to act as liaison to the Finance Committee. She brought to our attention that our physical bank checks specify that any check written for an amount of \$5,000 or

greater requires two signatures. Checks of this amount are occurring with more frequency, and tracking down two signatures can be problematic. We voted to increase this restriction from \$5,000 to \$7,500.

7) BOT Annual Calendaring

- a) We agreed that regular BOT meeting will be on the 3rd Thursday of each month at 6:00PM in the Sanctuary at UUCWNC. We will not meet in August.
- b) Executive committee meetings will be the 2nd Thursday of each month at 7:00PM via telephone conference. We will not meet in August.
- c) Our annual BOT Retreat will be held on Saturday September 15th from 9:00-5:00. We hope that Barbara Wolk will be able to host us again at the Reserve at Mayfaire. Bill will contact Barbara to work out the details.
- d) Board members will be asked to be a worship associate at least once during the year, be thinking about which month you would like to serve and let us know at the next meeting.
- e) Board members will be asked to write an article for The Beacon once during the year, be thinking about which month you would like provide this article and let us know at the next meeting.
- f) The Annual Meeting of the congregation will be June 2, 2019.
- g) The next scheduled meeting will be:
 - i) Saturday 9/15 - BOT retreat

8) The meeting was adjourned at 7:35 PM.

NEXT BOT MEETING: Retreat, Saturday September 15, 2018.

*** ACTION ITEMS AND DEFERRED TOPICS**

From June Meeting:

- Tammy will submit the June minutes for publication on the web site, UUNews, and will post in Dobkin Hall.
- Bill will reach out to a short list of candidates to fill a one year vacancy on the board.
- Bill will contact Barbara Wolk to see if we can hold our retreat at the Reserve at Mayfaire.

Board Action Out of Meeting:

Following the Board Meeting on July 9, Melton McLaurin was put forward as a candidate to replace John Grigsby and fill out the last year of John's term. Bill Singleton held a vote by email on July 11 with the result that Melton was unanimously elected to the Board.

MINISTER'S REPORT FOR BOARD MEETING 07-09-2018

- Held memorial service for Ann Colter. Ann was one of the founders of the Caring Team.

- Lead UUMA Ministry Days with the Board and Executive Team
 - The Board proposed changes to the bylaws to allow the Board to put forward changes to the Professional Guidelines without the required year of study.
 - Professional Guidelines were changed to strengthen the language regarding sexual misconduct by ministers.
 - Welcomed our UUA President, Susan Frederick Gray
 - Hosted leaders from partner churches in India and Transylvania as we celebrated the 450th anniversary of the Edict of Torda, which was the first edict to grant religious freedom
 - The UUMA Board voted unanimously to support amendment to the UUA bylaws to grant delegate status to religious educators.

- Represented UUCWNC at General Assembly as a delegate
 - Important votes were to give delegate status to religious educator and youth members of the Board of Trustees now have voting rights.
 - Mostly it was business as usual.
 - The Ware lecture, Service of the Living Tradition and the Sunday morning service were exceptional (see uua.org for video and transcripts)

- Finished year end processing. Average attendance for the year was up 8%.

- Welcomed Leslie O'Connor as the new interim DRE.

- Met with Sally Spalding and Thea Hagepanos to determine themes for next year's worship

- Completed the worship schedule for next year.

Respectfully submitted

Rev. Cheryl M. Walker

Unitarian Universalist Congregation of Wilmington
June 30, 2018 TREASURER'S REPORT

Total Revenues for June	\$22,744	Total Revenues Year-to-date	\$239,570
Total Expenses for June	\$22,128	Total expenditures Year-to-date	\$240,095
Net for June	\$616	Net Year-to-date	-\$703

Remarks for monthly results:

Our net income was up in June. Many paid off pledges before the end of the fiscal year. Our expenses were also up, because of needed repairs to our driveway and parking area. In general, our income for June was about the same as last June, and our expenditures about \$4,000 more.

Highlights for the FULL fiscal year 2018:

1. Pledge income was \$7,488 behind what was expected this year. We spent over \$5,000 more than we had budgeted this year – mostly because of the driveway repairs.
2. We were able to give salary increases to staff for 2018-2019, as well as a one-time bonus. We also increased our giving (dues) to the UUA, closer to our fair share contribution.
3. Our net worth increased this year because of the increased appraised value of our buildings and land. Our fixed assets are \$637,000 not \$151,000. Our main liability, our mortgage, is now about \$144,000.

Respectfully submitted,

Karen E. Gottovi, Treasurer