

Unitarian Universalist Congregation of Wilmington
Board of Trustees (BOT)
Meeting Minutes, September 2017

Date: September 18, 2017, 6:00 PM

Location: Unitarian Universalist Congregation of Wilmington, 4313 Lake Ave., Wilmington, NC 28403.

Meeting Called By: Jennifer Paetzold-Garcia, President.

Members Attending: Jennifer Paetzold-Garcia, President; Karen Gottovi, Treasurer; Patricia Forrest; Bill Singleton, Acting Secretary; Barbara Wolk; Bob Holm; Don Smith.

Absent: John Grigsby, Tammy Ellison

Staff: Rev. Cheryl M. Walker (Ex-Officio), Sue Graffius; DRE

Guests: Scott Armstrong

Agenda

- 1) Chalice Lighting and Reading of the Mission Statement and Board Covenant
Mission of the UUCW Board of Trustees: To create, maintain, and promote policy and vision to ensure that the activities and resources of the congregation are effectively and efficiently directed toward achieving the mission of the Unitarian Universalist Congregation of Wilmington.
- 2) Reports
 - a) Consensus reports: the Minutes of the Board meeting on July 17, and the Minister's, DRE's and Treasurer's reports from September were approved.
- 3) Auction
 - a) Scott Armstrong discussed with the Board that he has no co-chair for the Auction Committee, and will be away most of October. He said that it would be difficult to get a full auction set up for February. For this reason, he plans to have a poster/silent auction for several weeks in February. A live auction will be planned for next October. His goal for the February auction is in the \$6,000 to \$7,000 range.
- 4) Stewardship
 - a) Rev. Cheryl and the Board discussed running a "canvass," or annual pledge based fundraising drive, to be distinguished from "stewardship." The Board's short-term focus will be the annual canvass. The Board will take ownership of the stewardship process as it learns more about year-round fundraising.
 - b) Rev. Cheryl and the Board will read the book *Creating a Congregation of Generous People* by Michael Durall to discuss at the October work session.
 - c) The Board agreed to specifically address its fiduciary responsibility through several policies during the meeting's policy work session.
- 5) Policy Work
 - a) The Board started a policy work session which ran from 6:35 to 8:00 PM. Policies for the Canvass Committee and for limitations on the Board's activities and authority were drafted for the Policy Manual.

6) BOT Calendar

a) The next scheduled meetings will be:

- i) October 15: Congregation and Board Linkage discussions.
- ii) October 16: full Board Meeting.
- iii) October 30: Board Work Session.

7) The meeting was adjourned at 8:00 PM.

NEXT MEETING: October 16, 2017.

*** ACTION ITEMS AND DEFERRED TOPICS**

From July Meeting:

- Bill will post the minutes in Dobkin Hall and submit them for publication on the website.

Future Action

- Develop a Bylaw amendment to the Endowment Policy to make the management and access to the existing endowment more flexible.

MINISTERS REPORT – BOARD MEETING 09-18-2017

I was on summer leave for most of August.

Attended the British Unitarian Ministerial Fellowship meeting in Great Hucklow, UK. It was an interesting and informative meeting to learn about our Unitarian cousins are faring. Sadly, they are not doing very well as far as numbers go, however there are glimmers of hope in a few areas. It made me wonder how much we are on the same path and what we may do now to avoid the demise of Unitarian Universalism in North America. The British ministers were very welcoming and hospitable and I hope that we will have closer relationships in the future. I think we both have a lot to learn from each other.

The church year began with a wonderful potluck after the second service and great attendance to welcome back our youth. I am excited about the High School group attending worship services and being more integrated into the life of the congregation.

We have issues with the trailer and have enlisted an engineer to come and inspect it, thanks to Michael Hunter. Once we know the state of the trailer we will report to the Board what our options are.

There is a big difference in attendance between the first and second services. I wonder if a) this is a problem and b) if it is how we might balance the two.

I am resuming work on moving our website and email to a different host company.

I will be conducting the funeral service for Tommy Townsend in Jacksonville.

We will host a Faith and Democracy meeting of faith leaders on Monday 9/18

Respectfully submitted,
Rev. Cheryl M. Walker

DLRE Report to the Board September 2017

September attendance:

We have only had one Sunday of classes so far this month. On Sept 10, we had 25 students

September 2017 weekly average: 25

Due to insufficient response to my call for teachers, I had to realign and consolidate classes. The curriculum/classroom break-down for 2017-2018 is:

- Preschool: *Chalice Children*
- Kindergarten – 2nd Grade: *Creating Home*
- 3rd Grade – 7th Grade: *Harry and UU*
- 8th Grade – 12th Grade: *Teen Program*

We will hold our annual Halloween Coffee Hour on Sunday, October 29th, between the services. This is when everyone is invited to wear costumes, and the RE families provide Halloween-themed treats for the congregation, and they are served by our young (g)hosts and (g)hostesses. There may be a parade involved in the first service...!

The fall Welcome! Class is scheduled for October 15, 18 and 22. I am working with Diane Miller (Membership) to coordinate and facilitate it.

Respectfully submitted,

Sue Graffius, DLRE

Unitarian Universalist Congregation of Wilmington
July 30, 2017 Treasurer's Report

Total Revenue for July \$25,253.31.	Revenues Year to date: \$25,253.31
Total Expenses for July \$10,557.52	Expenses Year to date: \$10,557.52
Net for July \$14,695.79	Net year to date: \$14,695.79
PNC Operating cash balance: \$27,226.56 Change from previous month: \$13,911.29	
PNC Non-Profit Checking balance: \$43,941.68	

Remarks for the monthly results: It appears that there was a surge in giving in July, probably prompted by end of fiscal year pledge giving. It is a good beginning for our 2017-2018 congregational fiscal year.

Treasurer's Report: August 2017

Total Revenues for August:	\$17,709	Revenues year to date:	\$39,963
Total Expenditures for August:	\$18,741	Expenses year to date:	\$37,474
Net Year to date:	\$2,489		

PNC Operating Cash Balance end of August: \$22,054

Change from previous month: (\$5,172)

I participated in the UU Mutual Fund call in early September. The managers are pleased with the fund results so far this year. I have information about the overall fund if the Board is interested. Our results are good. At the end of June, our balance was \$61,032.51. We had unrealized gain of \$5,185.50.

As of August 20, it was \$62,209.63. Net income was \$1,177.12 from June through August.

In July UUCW brought in \$22,253 in Revenue, and spent \$18,733.

In August, UUCW brought in \$17,709 in Revenue, and spent \$18,741.