

**Unitarian Universalist Congregation of Wilmington  
Board of Trustees (BOT)  
Meeting Minutes, June 2018**

Date: June 18, 2018, 6:00 PM

Location: Unitarian Universalist Congregation of Wilmington, 4313 Lake Ave., Wilmington, NC 28403.

Secretary: Tammy Ellison.

Meeting Called By: Jennifer Paetzold-Garcia, President.

Members Attending: Tammy Ellison, Secretary; Bill Singleton; Patricia Forrest; Barbara Wolk; Don Smith.

Staff: none

Absent: Rev. Cheryl M. Walker (Ex-Officio); Sue Graffius, DRE; John Grigsby, Vice President; Karen Gottovi, Treasurer; Bob Holm.

Guests: Pamela Waite; Beth O'Connell; Rick Nida; Merritt Blalock.

**Agenda**

- 1) Chalice Lighting and Reading of the Mission Statement and Board Covenant  
*Mission of the UUCW Board of Trustees:* Ensure that the activities and resources of the congregation are effectively and efficiently directed toward achieving the mission of the Unitarian Universalist Congregation of Wilmington.
- 2) Reports
  - a) Consensus reports: the Minutes from the Board, dated May 14, and the Minister's, and Treasurer's reports from June were approved. There was no report from the DRE.
- 3) With John Grigsby taking over as the new Treasurer he will be leaving his position on the BOT, creating a one year vacancy. As allowed for in our by-laws the Board may assign a new member. We voted to invite Mike Hosick to fill the remaining year in John Grigsby's term. Bill Singleton will communicate our desire with Mike and ask him to serve on the BOT.
- 4) Newly elected board members Pamela Waite, Beth O'Connell and Rick Nida were introduced and welcomed. Their terms in office will officially begin July 1. They were given notebooks containing the latest version of our policy document, by-laws, directory, and notes on governance. New members were encouraged to read the book "Governance and Ministry: Rethinking Board Leadership" by Dan Hotchkiss.
- 5) We said farewell to our retiring BOT members Jennifer Paetzold-Garcia, Patricia Forrest and Barbara Wolk as this is their last meeting. THANK YOU for your service to the congregation and the BOT!!
- 6) Bill Singleton volunteered to serve as President pro tem and preside over our next meeting in July when the new BOT will elect our new officers.

7) BOT Calendar

a) The next scheduled meeting will be:

i) Monday 7/9 - BOT meeting - elect officers, establish calendar for the year

8) The meeting was adjourned at 6:42 PM.

NEXT BOT MEETING: July 9, 2018.

**\* ACTION ITEMS AND DEFERRED TOPICS**

From May Meeting:

- Tammy will submit the May minutes for publication on the web site, UUNews, and will post in Dobkin Hall.

### ***MINISTER'S REPORT FOR BOARD MEETING 06-18-2018***

- The DRE Search team conducted interviews for the interim DRE position. I am pleased to announce that we have hired Leslie O'Connor as our interim DRE. Sue Graffius will be working with Leslie to ensure a smooth transition.
- I nominated and the congregation approved granting Sue Graffius, DRE Emerita status. This was a well deserved recognition of her many talents and her dedication to the religious education of the UUCWNC community.
- Finished the pledge drive with the Generous Life team and sent Thank you notes to everyone who made a pledge. This year's pledge drive was an overwhelming success with an increase of 7.44 per cent in pledges.
- Finalized the budget for the Board.
- Worked with our Teen for the annual Teen service. This is service is the highest attended service of the year.
- Our administrator, Julie Burcham, is on medical leave for two weeks. In her absence I have taken up some of her more mundane duties (order of service). She left everything in good shape.
- The driveway has been repaired. This is the first step of a two step process of filling in holes and smoothing the road. A second layer of gravel will be necessary to increase the drainage. There was a miscommunication about what steps needed to happen first and we needed an extra 2,000 dollars (which was earmarked in fiscal year 2018-19). The driveway while not perfect is in much better shape. Phase two will happen over the summer.
- We welcome three new members into our congregation.
- Attended my ministerial study group in Mass.
- Preached at the ordination of Rev. Emily deTar in Staten Island, NY
- Prepared for Ministry Days and General Assembly.

Respectfully submitted,

Rev. Cheryl M. Walker

## Treasurer's report for May 2018

We were under budget in revenues, and over budget in expenditures this month, but expect it all to even out in June. I am aware of several people who are paying off their pledges in June, so that will help the year-end figures. Because of the large anonymous gift last year, we are not close to the end of May revenue figure for 2018.

The budget passed unanimously in the Annual Meeting. Our congregation is happy with the increased expenditures for community programs and staff, as well as the driveway repairs to happen in June. John Grigsby was elected Treasurer, starting his term July 1. We will work together on the end of fiscal year report. After discussion, the amendment to the bylaws regarding the endowment fund passed as well.

John, Sylvia, myself and Dan will all be out of the country from June 5 through most of the month. Not going to the same place, though. Julie will be out because of surgery for most of the month as well. I am signing paychecks tomorrow, so Jennifer will be filling in otherwise until the fourth week of June.

Karen Gottovi, Treasurer.