

**Unitarian Universalist Congregation of Wilmington  
Board of Trustees (BOT)  
Meeting Minutes, May 2018**

Date: May 14, 2018, 6:00 PM

Location: Unitarian Universalist Congregation of Wilmington, 4313 Lake Ave., Wilmington, NC 28403.

Acting Secretary: Bill Singleton.

Meeting Called By: Jennifer Paetzold-Garcia, President.

Members Attending: Jennifer Paetzold-Garcia, President; John Grigsby, Vice President; Karen Gottovi, Treasurer; Bill Singleton; Bob Holm; Patricia Forrest; Barbara Wolk; Don Smith.

Staff: Rev. Cheryl M. Walker (Ex-Officio); Sue Graffius, DRE.

Absent: Tammy Ellison

Guests: Eden Avery, Merritt Blalock.

**Agenda**

- 1) Chalice Lighting and Reading of the Mission Statement and Board Covenant  
*Mission of the UUCW Board of Trustees:* Ensure that the activities and resources of the congregation are effectively and efficiently directed toward achieving the mission of the Unitarian Universalist Congregation of Wilmington.
- 2) Social Justice: Eden Avery discussed the UU Justice Ministry of North Carolina (UUJMNC) with which the UUCWNC has signed a covenant of support. She distributed brochures from the group and mentioned that it supports the Poor People's March and advocacy on immigration issues.
- 3) Reports
  - a) Consensus reports: the Minutes from the Board, dated April 16, and the Minister's, DRE's and Treasurer's reports from May were approved.
- 4) Preparation for Annual Meeting:
  - a) We reviewed and edited the suggested change to the bylaws, specifically Article XIV Endowment, Section D: Distributions. The Board approved the proposed version unanimously.
  - b) We finalized the agenda for the Annual meeting.
- 5) Budget and Pledges: Rev. Cheryl presented a draft budget for review. A final budget will be sent to and approved by the Board by email for inclusion in the Annual Meeting materials. Rev. Cheryl noted that commitments for approximately 84% of the expected pledges have been received. The Generous Life Team is contacting members that have not pledged to give them a chance to decide on a pledge for the coming year.

- 6) New Board Transition: Jennifer discussed what should be done to give new Board members an introduction to the Board at and after the June meeting. They will get a notebook with copies of Version 1 of the Policy Manual, a new church directory and Bill's notes on *Governance and Ministry* and the revised church Bylaws as well as a request that they get a copy of that book to read before the Retreat.
- 7) Executive Session – the BOT met in executive session to consider a recommendation from the Finance Committee to provide non-salary bonuses to the paid staff. The Board unanimously approved withdrawing \$6,000 from the reserve funds to give Rev. Cheryl a \$4,000 bonus and for \$2,000 to be distributed by Rev. Cheryl between Sue Graffius, Sally Spalding and Julie Burcham.
- 8) BOT Calendar
  - a) The next scheduled meetings will be:
    - i) Sunday 5/20 – Board – Congregation Linkage/Conversations after each service.
    - ii) Sunday 6/3 – UUCWNC Annual Meeting
    - iii) Monday 6/11 - Executive Committee meeting
    - iv) Monday 6/18 - BOT meeting – transition with outgoing and incoming Board members
- 9) The meeting adjourned at 7:35 PM.

NEXT BOT MEETING: June 18, 2018.

**\* ACTION ITEMS AND DEFERRED TOPICS**

From April Meeting:

- Bill will submit the April minutes for publication on the web site, UUNews, and will post in Dobkin Hall.

***MINISTER'S REPORT FOR BOARD MEETING 05-14-2018***

- The Generous Life Team and I coordinated a special worship service which included breakfast and pledging. The feedback was very positive. We are still receiving pledge cards and I will have our to-date numbers in time for the meeting. Overall we had many increases or people who pledged at the same level. Unfortunately we also had some people who decreased their pledges as well.
- Create a proposed budget with options for increases dependent upon the results of the pledge. Met with the Finance committee to give them a first look.
- Celebrated our 50<sup>th</sup> Anniversary. We had a great party and Fritz Hudson and I lead the anniversary worship service.
- Joe Jenks and I did a special worship service on those who serve our nation. Joe focused on veterans and I focused on teachers.
- We welcome 10 people into membership. This was nearly half the number of people who attended the last Welcome Class
- The DRE search committee decided to look for an interim and open the search to the UUCWNC membership. We have received inquiries from two candidates and will be interviewing them. We expect to have an interim in place by the end of May.
- I am still in search for a third pianist. I invited the membership to apply but no one answered. This is becoming a problem as our pianists cannot cover every Sunday.
- Hosted the Ministerial Roundtable of Wilmington.

Respectfully submitted,

Rev. Cheryl M. Walker

## **DLRE Report to the Board May 2018**

April/May RE attendance:

April weekly average: 17

May weekly average (through 5/13): 16

Classes are winding down – we only have one more class left for this school year!

We will hold a Teacher Appreciation Luncheon on May 27<sup>th</sup>.

The teens are preparing for their Teen Service on June 3<sup>rd</sup>.

Students of all ages greeted during the first service on May 6<sup>th</sup>, and the K-2<sup>nd</sup> grade class led the song, *Enter, Rejoice and Come In* for the congregation.

I assist/co-lead the Navigator Scouts. The group meets every 1<sup>st</sup> and 3<sup>rd</sup> Wednesday.

I coordinated with Buildings and Grounds and the Navigator Scouts to repair the broken playground equipment. Charlie Ponton came out and led the activity.

\*\*\*There are more repairs that will be needed very soon on the playground equipment.

I provide administrative support for the Rumi Reading Group, which meets monthly on the 3<sup>rd</sup> Friday.

My last day at work will be Sunday, June 10<sup>th</sup>.

Respectfully submitted,

Sue Graffius, DLRE

## **Treasurer's Report April 2018**

Total revenues for April were \$17,919. This was \$1,208 under budget. April last year was inflated by the large auction, so it is really not comparable. To date, we have raised \$195,159. The total pledged income for 2018 is \$204,406. The amount raised in pledges so far is \$148,328. \$56,078 is still due by June 30. \$7,270 was given by people who did not pledge.

A member who pays his pledge by stock gifts contributed about \$5,000 in April. This money is in the Schwab account where we have another ±\$7,500 that was given last year. The Board has requested the Finance committee to address this method of payment, to decide where the money from the stock sales should be banked, because others are considering stock gifts.

The Finance committee met to discuss the Endowment fund, and has agreed to the wording suggested by the BOT to change the way Endowment funds can be accessed. This change will be presented at the Annual Meeting for congregational approval. The Finance Committee also recommended bonuses be paid to the UUCW Administrator and the Minister.

Submitted by Karen Gottovi, Treasurer