

**Unitarian Universalist Congregation of Wilmington
Board of Trustees (BOT)
Meeting Minutes, April 2018**

Date: April 16, 2018, 6:00 PM

Location: Unitarian Universalist Congregation of Wilmington, 4313 Lake Ave., Wilmington, NC 28403.

Secretary: Tammy Ellison.

Meeting Called By: Jennifer Paetzold-Garcia, President.

Members Attending: John Grigsby, Vice President; Karen Gottovi, Treasurer; Tammy Ellison, Secretary; Bill Singleton; Bob Holm; Patricia Forrest; Barbara Wolk; Don Smith.

Staff: Rev. Cheryl M. Walker (Ex-Officio); Sue Graffius, DRE.

Absent:

Guests: Jessica Holm.

Agenda

- 1) Chalice Lighting and Reading of the Mission Statement and Board Covenant
Mission of the UUCW Board of Trustees: Ensure that the activities and resources of the congregation are effectively and efficiently directed toward achieving the mission of the Unitarian Universalist Congregation of Wilmington.
- 2) Guest: Jessica Holm attended on behalf of the Nominating Committee. They are seeking suggestions for new board members. The committee hopes to have the slate of nominees solidified by May 15.
- 3) Reports
 - a) Consensus reports: the Minutes from the Board, dated March 19, and the Minister's, DRE's and Treasurer's reports from April were approved.
- 4) The Treasurer reported on the balances in our various accounts. We were informed that once individuals reach the age when they are required to take distributions from their retirement accounts they have the ability to transfer donations directly to the UUCW Schwab account and avoid paying taxes on those distributions.
- 5) We reviewed the bylaws, specifically Article XIV Endowment, D. Distributions and made some suggested revisions; these suggestions will be forwarded to the Finance Committee for their review/approval. Any changes to the bylaws must be voted on by the congregation in the annual meeting on June 3.
- 6) We drafted the agenda for the Annual meeting in June which will be further refined in our May BOT meeting. Right now the agenda is as follows:
 1. Call to Order Jennifer
 2. Accomplishments over the past year Jennifer
 3. Remembrance of members we have lost in the past year Barbara

4. Acknowledgement of retiring Board members	John
5. Establishment of Quorum - Election of Parliamentarian	Jennifer
6. Election of nominees to Board of Trustees	Nominating chair
7. Election of nominees to Nominating Committee	Nominating chair
8. Election of Treasurer	Nominating chair
9. Amendment of Bylaws	Bill
10. Treasurer's Report	Karen
11. Adoption of the 2018-2019 Proposed Budget	Karen
12. New Business for consideration	Jennifer
13. Adjournment	Jennifer

7) Pat provided an update on the Generous Life Team. A mailing will go out on April 21 consisting of a brochure, a customized letter based on previous giving, and an invitation to "Generosity Sunday" on May 6. Sunday's service will be worship and breakfast at round tables. Ushers will seat members as they arrive. Members will be asked to give 9% more than their current giving level. One BOT member will be seated at each table. The BOT's assistance will be needed to help set up on Saturday May 5, and take-down after church on Sunday.

8) BOT Calendar

a) The next scheduled meeting will be:

- i) Saturday 4/28 - 50th anniversary party
- ii) Saturday 5/5 - Help set up tables for 'Generosity Sunday'
- iii) Sunday 5/6 - Assist with 'Generosity Sunday' and take-down
- iv) Monday 5/7 - Executive Committee meeting
- v) Monday 5/14 - BOT meeting - approve 2018-2019 budget
- vi) Sunday 5/20 - Linkage meetings with congregation, focus on budget
- vii) Tuesday 5/22 - Notification to congregation of upcoming annual meeting
- viii) Sunday 6/3 - Congregational meeting (also just one service and teen service)
- ix) Tammy Ellison will provide the May Beacon article.
- x) Barbara Wolk is the May worship associate.

9) The meeting was adjourned at 7:41 PM.

NEXT BOT MEETING: May 14, 2018.

*** ACTION ITEMS AND DEFERRED TOPICS**

From March Meeting:

- Tammy will submit the March minutes for publication on the web site, UUNews, and will post in Dobkin Hall.

Future Action

- Develop a Bylaw amendment to the Endowment Policy to make the management and access to the existing endowment more flexible. This item has been referred to the Finance Committee before being taken up by the BOT.

MINISTER'S REPORT FOR BOARD MEETING 04-16-2018

- Continued work with the Generous Life Team, planning our special May 6th canvass service and providing support for the team. We will be spending time getting the pamphlets printed and materials distributed.
- Work with Sue Graffius and Diane Miller for the Welcome Class. We had 25 people attend the class and several have set up meetings to discuss membership. This time we experimented with the third class, beginning with a brief history of the congregation.
- We are still in search for candidates for the Director of Faith Formation position. Like many congregations we are in search, and given the nature of a part time position with little or no benefits it is hard to attract candidates. The search team will be meeting to strategize new options.
- Enlisted the services of Paul Schreiber to take photos for our website. We will delay implementation until after stewardship because the changes are extensive and we cannot afford any outages. .
- Attended the UUMA Board meeting on the campus of Mt. Holyoke College in South Hadley, MA 3/19 – 3/23. The highlights included working with Dr. Mark Hicks on how the Board can work in a multicultural environment; we spent time articulating the Values for the UUMA, and new staffing configurations that are less hierarchical.
- Completed the chapter, *Our Ministry*, for the Unitarian Universalist Pocket Guide. The Guide is a book that is especially popular for new comers to Unitarian Universalism. It is one the best selling books for Beacon / Skinner House press.
- Gave a presentation on Chaplaincy and Religious Diversity to the chaplains of New Hanover Regional Medical Center.
- We were host to a candidates forum on school safety and gun violence, hosted by students from Hoggard High School. Over 180 people were in attendance.
- Hosted the Ministerial Roundtable of Wilmington. Our focus this month was a presentation on Income Inequality.

Respectfully submitted,
Rev. Cheryl M. Walker

DLRE Report to the Board

April 2018

March/April RE attendance:

March weekly average: 15

April weekly average (through 4/8): 19

The 3rd – 7th graders are finishing up challenging their illiteracy “Horcrux” by helping with the UUCWNC book drive, and by planning to distribute the leftover books to neighborhood “Little Library” locations and possibly the Boys and Girls Club. Their final Horcrux, chosen by the students, is gender bias and discrimination.

This month, the 8th-12th graders attended Quest and presented a book that made a lasting impression on them. That marked the last Quest for the teens this school year.

Some of our classes will be greeting for the first service on May 6th.

I attended a Webinar on Communication Styles.

Worked with Diane Miller and Rev. Cheryl to provide administrative support for the latest Welcome! Class.

Am coordinating with the Generous Life Team for the May 6 Breakfast/Worship service.

Scheduling the Rumi Reading Group and providing administrative support. They meet monthly on the 3rd Friday of the month.

Assisting/co-leading the Navigator Scouts. The group meets every 1st and 3rd Wednesday.

Respectfully submitted,

Sue Graffius, DLRE

Treasurer's Report April 16, 2018

Because of our successful auction, our revenues for March were over budget. Our expenditures were also over budget, so we came out about even.

Last year in March, the Congregation received an unexpected anonymous gift of \$23,668.00. It was put into the Reserve Checking Account, and not spent. That gift makes the revenue comparison not applicable for this report. What a good problem to have!

The Finance committee will meet on Wednesday, April 18, and will consider budget recommendations for the next fiscal year.