

**Unitarian Universalist Congregation of Wilmington
Board of Trustees (BOT)
Meeting Minutes, January 2018**

Date: January 22, 2018, 6:00 PM

Location: Unitarian Universalist Congregation of Wilmington, 4313 Lake Ave., Wilmington, NC 28403.

Secretary: Tammy Ellison.

Meeting Called By: Jennifer Paetzold-Garcia, President.

Members Attending: John Grigsby, Vice President; Karen Gottovi, Treasurer; Tammy Ellison, Secretary; Patricia Forrest; Bill Singleton; Barbara Wolk; Don Smith.

Absent: Bob Holm, Rev. Cheryl M. Walker (Ex-Officio).

Staff: Sue Graffius, DRE.

Guest: Sylvia Quinn.

Agenda

- 1) Chalice Lighting and Reading of the Mission Statement and Board Covenant
Mission of the UUCW Board of Trustees: Ensure that the activities and resources of the congregation are effectively and efficiently directed toward achieving the mission of the Unitarian Universalist Congregation of Wilmington.
- 2) Guest: Sylvia Quinn addressed the Board about the new 'Generous Life' team. The team is made up of Sylvia Quinn, Heidi Kaufman, Robin Middleton, Gary O'Connell, and Bill Stewart. These members will serve a two year term, starting in January. Three additional members will be added next year, also to serve for two years. The Generous Life team is meeting semi-monthly currently, and will change to monthly meetings during the summer months. They are examining all aspects of the congregation and how to shift the culture to one of generosity. They are an enthusiastic team with lots of ideas; Sylvia reports that they are all reading several books on the topic and hope to implement 'cottage meetings' to provide information and seek feedback in small groups (i.e., young families, singles, retirees...) Part of their responsibilities include the annual pledge drive. They are starting that planning now; which is expected to begin with a kickoff dinner in late March. Sylvia asked that a member of the BOT also participate in the Generous Life team meetings in order to facilitate ongoing communication with the BOT; Pat Forrest volunteered to be the liaison.
- 3) Reports
 - a) Consensus reports: the Minutes from the Board, dated November 20, and the Minister's, DRE's and Treasurer's reports from January were approved (with a minor correction to the Ministers report changing the word "September" to "January").
- 4) In addition to Pat Forrest acting as liaison to the Generous Life team, Bob Holm volunteered (in absentia, via previous conversations) to be the board liaison for the DRE Search team.
- 5) The BOT/Congregation Linkage Conversation held on 1/21 was not well attended.

- 6) Barbara Wolk reported that The Fabulous 50 Fundraiser was off to a great start, we already have 8 items for the silent auction.
- 7) Unfortunately the new "Side with Love" yellow t-shirts will likely not be here in time for the February 10th march in Raleigh.
- 8) Policy Work
 - a) Policies regarding Performance Monitoring and Policy Monitoring were drafted for the Policy Manual. Bill Singleton is the recorder for our policy manual; he will make updates to our working draft and redistribute internally.
- 9) BOT Calendar
 - a) The next scheduled meeting will be:
 - i) February 12: Work Session
 - ii) February 19: BOT Exec. Committee Meeting
 - iii) February 26: full BOT Meeting
 - iv) Bill Singleton will provide the February Beacon article (already written and submitted).
 - v) Bob Holm is the February worship associate.
- 10) The meeting was adjourned at 7:36 PM.

NEXT BOT MEETING: February 19, 2018.

*** ACTION ITEMS AND DEFERRED TOPICS**

From January Meeting:

- Bill will submit the November minutes for publication on the web site, UUNews, and will post in Dobkin Hall.

Future Action

- Develop a Bylaw amendment to the Endowment Policy to make the management and access to the existing endowment more flexible. This item has been referred to the Finance Committee before being taken up by the BOT.

MINISTER'S REPORT FOR BOARD MEETING 01-22-2018

- Conducted the Christmas Eve service with Rev. Paula Zabkar from the Spiritual Soul Center, a group that meets in our Sanctuary on Sunday afternoon. Having the two congregations worship together made for a wonderful service and we had a capacity crowd.
- Elizabeth and I hosted the annual Christmas Day brunch. Approximately 30 people attended over the course of the morning. Extra food was donated to the Stepping Stone Manor Recovery house.
- Met with Kim Singleton and Barbara Wolk to talk about the Fabulous at Fifty Fundraiser. Similar in idea to the silent auction we met to discuss the details and timeframe. Kim and Barbara both have wonderful ideas and the fundraiser will begin on January 21st. Watch the bulletin and order of service for more information.
- Met with the DRE Search Committee. The Committee is comprised of Eden Avery, Carl Middleton, Katheryn Wapple, Zac Long and myself. We have started brain storming about the position and how to advertise.
- Participated in a panel discussion on WHQR regarding faith and community in the Cape Fear region. A link to the article and recording is <http://whqr.org/post/coastline-if-americans-are-less-religious-how-do-cape-fearians-find-community#stream/0>
- Hosted the MLK Interfaith service of the Ministerial Roundtable. The choir from the Friends School provided some of the music and they were wonderful. We had an overflow crowd of mostly people from beyond the congregation.
- Participated in the annual MLK Parade on a very cold day. We were a hearty few who marched but we marched!
- Due to bad weather we canceled service and programming on the 11th.
- Met with the New Hanover Regional Medical Center Pastoral Advisory Group. I have been invited to give a presentation to the chaplains in March.
- We have put together the year end tax statements.
- Continued working on the conversion of the website.
- I will not be in attendance at this Board meeting as I will be at the UUMA Institute for Learning.

Respectfully submitted,

Rev. Cheryl M. Walker

DLRE Report to the Board

January 2018

December/January attendance:

December weekly average: 18

January weekly average (through 1/14): 15 (only one Sunday)

Our Christmas Eve Nativity Pageant was great fun this year. Sally Spalding spiced it up with her music, and Rev. Cheryl is always a big hit as Caesar.

The teen class is working on the possibility of creating a design for reusable shopping bags, the sale of which will benefit UUCWNC. They have enjoyed attending the worship services monthly and will now begin to attend Quest once a month as well. They have found the interaction with Quest attendees to be meaningful and educational.

The 3rd-7th grade class sponsored a Beach Sweep in December and marched in the MLK Day parade, both as part of their classroom curriculum. It will be fun to see where the next portions of their program take them – and us!

All grades will be creating Valentine's Day cards for one of our annual service projects. We send them to those who cannot come to services, for those who have had a difficult year, those who have had momentous occasions during the year, new members, and friends of our RE program.

Respectfully submitted,

Sue Graffius, DLRE

December 2017 Treasurer's report (December '18 fiscal year)

Month	Year to date: July-December '17
Total Revenues: \$22,476	Revenues: \$112,141
Total Expenses \$20,433	Expenditures \$120,164

We are showing about \$8,023 worth of expenditures over revenues six months into this fiscal year.

This compares to a \$5,087 variance between expenditures and revenues at this point last year.

Bottom line, however..... Our December revenues are \$2,042 more than we budgeted for, and our expenditures are \$429 less than budget.

Those who have made contributions of record this past calendar year to the Fellowship will be receiving statements this month for tax purposes. The form will include the pledge made, and fulfillment for those contributors who have pledged.

I am working on a balance statement. I need appraisal information on our property.

Marvin Fineman has been reconciling the bank statements. We owe him a boat load of thanks.